



EEF PROCEDURAL GUIDE FOR 2023/2024 APPLICATIONS:

With effect from the 1st of October 2022, Campus France Kenya starts the application procedure for the 2023/2024 academic year. To gain admission to schools in France, one must apply through the Campus France Kenya website via the [Etudes en France](#) portal. This application platform concerns all the [309 French universities and schools](#) which are connected to this platform.

ABOUT THE APPLICATION PORTAL

***Etudes en France* simplifies the application process for international candidates**

Etudes en France is a comprehensive online platform that manages all of the enrollment procedures to higher education institutions in France up until the visa request. With one common application on the *Etudes en France* platform, international candidates can apply to several higher education programs in France with the assistance of the Campus France office in their respective countries.

Candidates that have E.U. Member state nationality will not apply using Etudes en France, but will apply either using [Parcoursup](#) (for first-year admissions) or directly to the French higher education institutions (for admissions other than first-year).

Before applying to programs on the *Etudes en France* platform, candidates should carefully read the instructions and guidelines below:

The DAP (*Demande d'Admission Préalable*) Procédure:

Concerns all international students applying to the first year of an undergraduate program ***taught in French*** (Licence 1), PASS and L.AS programs (1st year of medical school), or **architecture programs (all levels)** in France.

DAP candidates must apply through the *Etudes en France* online platform and are allowed to apply to up to 3 programs.

**It is important to note that some French institutions are not connected to the Etudes en France platform. For these programs, candidates must apply directly through the institutions' website.*

The HDAP (*Hors Demande d'admission préalable*) Procédure:

Concerns all international students applying to the 2nd or 3rd year of an undergraduate program (License 2 & 3), Masters (1 & 2 yr) and other graduate programs.

HDAP candidates must apply through the *Etudes en France* online platform and are allowed to apply to up to 7 programs.

**It is important to note that some French institutions are not connected to the Etudes en France platform. For these programs, candidates must apply directly through the institutions' website.*

Art programs:

For candidates applying to art programs in France, **the procedures and deadlines are different.**

Please contact [Campus Art](#) for more information about art programs.

APPLICATION TIMELINE

DAP Candidates: (WHITE & YELLOW files)

October 1, 2022: Opening of admission applications on the *Etudes en France* platform

December 15, 2022: Deadline for application submissions

March 1, 2023: Deadline for applications DAP ([Yellow File Applicants](#))

March 15, 2023: Deadline for ECF interviews and SCAC notification

April 30, 2023: Deadline for French universities and institutions' responses and proposals for acceptance. Students will receive a response from the universities to which they have applied by this date.

May 7, 2023: Deadline for the embassy scholarship committee

May 30, 2023: Deadline for candidates to accept one admission proposal from the choices they had made

HDAP Candidates

October 1, 2022: Opening of admission applications on the *Etudes en France* platform

January 23, 2022: Deadline for application submissions

March 15, 2023: Deadline for ECF interviews and SCAC notification

April 30, 2023: Deadline for French universities and institutions' responses and proposals for acceptance. Students will receive a response from the universities to which they have applied by this date.

May 7, 2023: Deadline for embassy scholarship committees

May 15, 2023: Deadline for institutional grants and waivers

May 31, 2023: Deadline for candidates to accept one admission proposal from the choices they had made.

Should you have questions about the application process, please contact us at nairobi@campusfrance.org and cc:campusfranceofficer@gmail.com.

GENERAL REQUIREMENTS FOR ADMISSIONS APPLICATIONS (DAPAND HDAP)

Required Document(s)	Notes
Valid ID	<p>Please note that you will need a valid passport to apply for a visa. If not a Kenyan citizen, please provide a proof of legal status in the Kenya (permanent residence card,) as well as your passport.</p>
Passport size picture	<p>Find or take a headshot, the file should be 50KB max. It can be a passport-style photo or simply an electronic recent passport size picture.</p> <p>ATTENTION: selfies are not accepted.</p>
Statement of Motivation	<p>The statement of motivation should be written by the applicant in French if you are applying to a program that is taught in French, (or English if you are applying to a program that is taught in English). It should be a maximum of 1,500 characters.</p> <p>ATTENTION: Remember to write a different motivation letter for each of the programs you are applying for.</p>

Resume/CV	<p>An updated resume that includes all your academic and professional achievements. This is very important. You are encouraged to bring your education background forward before your professional experiences (if any) since it is for school application.</p> <p>NB: <i>The CV should be written in the language of instruction (French or English) of the programs you are applying for.</i></p>
Official Transcripts French Proficiency Test Results	<p>You will be required to scan and upload your official academic transcripts and certificates from High School till date. Unofficial transcripts are not accepted. A PDF version of your official transcripts and certificate is fine. If you are in your final year and your certificate isn't available, you can use your official transcripts, later on, when you receive your degree certificate, you can send it to Campus France to edit your file.</p> <p>Results from an official French language test are required for applicants who are applying for French taught programs and whose official language isn't French.</p> <p>DAP Candidates must have a minimum B2 level on the TCF and DELF/DALF, or must have scores a minimum of 400/699 on the TEF. Check with the programs you're interested in to learn more about the specific requirements (in case you may need a higher level).</p> <p><i>*Most students applying to programs with French as the language of instruction will be required to take the TCF, TEF, or DELF/DALF.</i></p>

	<p>Note: DAP candidates who plan to take the TCF <i>tout public</i> <u>must</u> also take the written expression module. More information here.</p> <p>For HDAP Candidates who plan to take the TCF, including the written expression module is also recommended.</p>
French Translations	<p>You will need to obtain French translations of all documents (except for your passport and French test results).</p> <p>If applying for programs taught in French, the diploma/degree certificate and transcripts MUST be officially translated into French.</p> <p>If you are applying for English taught programs and hold documents which are already in English, translation, in this case, will not be needed.</p> <p>You can translate your official documents at:</p> <ul style="list-style-type: none">• Alliance Française de Nairobi/Mombasa/Eldoret

HOW TO APPLY

STEP 1. Create your EEF account on Etudes en France Platform

You would need the above listed documents to create your account:

- All the documents uploaded should be duly scanned
- Beware of the quality and size of the documents, 50KB for the passport size picture and 300KB for other
- Should your files be too large, you can compress them with this link :
https://www.ilovepdf.com/compress_pdf

STEP 2. Fill your program cart

- For **DAP programs** Bachelor 1st yr(Licence 1), you can apply for up to **3 programs**
- For **Hors DAP**, (Bachelor 2nd /3rd Year & Master 1/2), you can apply for up to **7 programs**

STEP 3. Write your motivation essay

- The motivation essay is very important and must be structured and argumentative, it will help the selected schools in your program to examine your application.

STEP 4. Submit your Etudes en France (EEF) file to Campus France

- Campus France Kenya will review your file to verify and **validate** it, if the information and documents provided as well as the programs cart selected are correct.
- Should there be any modifications, your file will be sent back to you to make the

necessary corrections.

STEP 5. Payment of the EEF fee

After the validation of your EEF file, you will receive a notification by email to pay your EEF **fee of either KES 7,999 or KES 1,999** (the amount will also be indicated on your EEF portal)

Account details M-PESA:

Business Number : 898660

Account Number: EEF(Student's name)

Amount : (7999 or 1999)

You will then forward the payment message to :

finance2@afkenya.org & nairobi@campusfrance.org

STEP 6. Attend your Etudes en France Interview

- After the validation of your payment by Campus France, you will receive a notification to come for your *Etudes en France* Pedagogical Interview (date, time and venue) will be indicated in the notification for interview which is sent by email by Campus France Kenya.
- The interview is crucial as it serves as an assessment for the institution, to help them in the decision-making on your admission to the selected programs.
- The interview may last between 25 to 30 minutes
- During the interview, the candidate will be asked to:

A- Present his/her educational background

B- Explain and justify his/ her study projects (reasons for choosing the selected programs in

the cart)

C- Describe his/ her career plans/ objectives/goals

STEP 7. Examination of validated EEF file by the selected institutions &

Admission decision

- After this stage, the selected schools in the program cart of the candidate will access the candidate's file and provide admission decisions.
- The **candidate must check his account regularly for an update on admission status.**
- An applicant can have more than one positive response (admission) from the selected schools in his/her program cart. In this case, he or she must accept his/her most preferred admission offer.

CONTACT INFO:

For further information, do not hesitate to contact:

[Campus France Kenya Office](#)

Email: nairobi@campusfrance.org

Cc: campusfranceofficer@gmail.com

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- Facebook: [Campus France Kenya](#).